

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	16%	19.20%
Tenancy set up From	£325	£390.00
Deposit registration (per Security Deposit)	£25	£30.00
Gas safety check	£85	£102.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£80	£96.00
Tenancy renewal	£95	£114.00
Floor plan	£0	£0.00
Video tour	£40	£48.00
Professional photography, from	£25	£30.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£84	£100.80
2 bed*	£84	£100.80
3 bed*	£84	£100.80
4 bed*	£90	£108.00
5 bed*	£95	£114.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Non-UK residents accounting to HMRC (per tax year)	£50	£60.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£400	£480.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	10%	12.00%

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£325	£390.00
Deposit registration (per Security Deposit)	£25	£30.00
Gas safety check	£85	£102.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£80	£96.00
Tenancy renewal	£95	£114.00
Floor plan	£0	£0.00
Video tour	£40	£48.00
Professional photography, from	£25	£30.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£84	£100.80
2 bed*	£84	£100.80
3 bed*	£84	£100.80
4 bed*	£90	£108.00
5 bed*	£95	£114.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Non-UK residents accounting to HMRC (per tax year)	£50	£60.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£400	£480.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£10	£12.00

Basic Managed Service

Description	Excluding VAT	Including VAT
Tenancy set up From		75%
Deposit registration (per Security Deposit)	£30	£36.00
Gas safety check	£85	£102.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£80	£96.00
Floor plan	£0	£0.00
Video tour	£40	£48.00
Professional photography, from	£25	£30.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£84	£100.80
2 bed*	£84	£100.80
3 bed*	£84	£100.80
4 bed*	£90	£108.00
5 bed*	£95	£114.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Attendance at court	£150	£180.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£10	£12.00