

### Premium Managed Service

Tenancy set up From£420.00£350.00Credit references (per applicant and per guarantor)£60.00£60.00Deposit registration (per Security Deposit)£80.00£70.00Gas safety check£84.00£70.00Energy Performance certification£84.00£70.00Electrical Installation Condition Report and Portable Appliance Test From£188.00£165.00Legionella risk assessment£122.40£102.00Tenancy renewal£72.00£60.00Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00Tenancy check out From£124.00£102.00Rent review£72.00£60.00Tenancy check out From£72.00£60.00Teoardy check out From£14.400£120.00Video tour£144.00£120.00Professional photography. from£144.00£120.00Move-In & Check-Out Inventory preparation per report:575.00£62.50Studio/I bed* From£75.00£62.50£144.70S bed*£100.00£83.33b bed*£112.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Addi	Description	Including VAT	Excluding VAT
Credit references (per applicant and per guarantor)  E50.00    Deposit registration (per Security Deposit)  £30.00  £25.00    Gas safety check  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £198.00  £102.00    Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy renewal  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Featured property" advertising  £60.00  £50.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:	Monthly service commission %	15.60%	13.0%
Deposit registration (per Security Deposit)  £30.00  £25.00    Gas safety check  £84.00  £70.00    Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £188.00  £102.00    Electrical Installation Condition Report and Portable Appliance Test From  £122.40  £102.00    Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Featured property" advertising  £60.00  £50.00    Featured property" advertising  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £14.00  £120.00    Move-In & Check-Out Inventory preparation per report:  510.00  £83.33    Sudio/1 bed" From  £150.00  £104.01    S bed"  £115.00  £104.01    S bed"  £135.00  £112.50    A dubition to the above, if fully furnished  £24.00	Tenancy set up From	£420.00	£350.00
Gas safety check  £84.00  £70.00    Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £199.00  £165.00    Legionella risk assessment  £122.40  £102.00    Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  5  5    Studio/1 bed* From  £75.00  £62.50    2 bed*  £100.00  £83.33  3 bed*  £115.00  £95.83    4 bed*  £125.00  £104.17  5 bed*  £135.00  £112.50    Additional requested property visits (per visit)  £60.00  £50.00  £50.00	Credit references (per applicant and per guarantor)	£60.00	£50.00
Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £198.00  £105.00    Legionella risk assessment  £122.40  £102.00    Tenancy renewal  £77.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  5100.00  £83.33    Studio/1 bed* From  £75.00  £62.50    2 bed*  £115.00  £93.33    3 bed*  £125.00  £114.40  £20.00    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00    Additional requested property visits (per visit)  £60.00  £50.00    Annual statement of income and expenditure for HMRC purposes (per tax year)  £30.00  £250.00    Nor-UK residents	Deposit registration (per Security Deposit)	£30.00	£25.00
Lectron  £198.00  £198.00    Legionella risk assessment  £122.40  £102.00    Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £150.00  £68.33    3 bed*  £100.00  £68.33    3 bed*  £115.00  £68.33    4 bed*  £125.00  £114.10    5 bed*  £100.00  £50.00    Additional fee, in addition to the above, if fully furnished  £24.00  £25.00    Annual statement of income and expenditure for HMRC purposes (per tax year)  £60.00  £50.00    Nor-UK residents accounting to HMRC (per tax year)  £60.00  £50.	Gas safety check	£84.00	£70.00
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Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Protessional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  £100.00  £83.33    Studio/1 bed* From  £75.00  £62.50    2 bed*  £110.00  £83.33    3 bed*  £115.00  £95.83    4 bed*  £125.00  £104.17    5 bed*  £135.00  £125.00    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00    Additional requested property visits (per visit)  £60.00  £50.00    Non-UK residents accounting to HMRC (per tax year)  £30.00  £25.00    Non-UK residents accounting to HAPC (per tax year)	Electrical Installation Condition Report and Portable Appliance Test From	£198.00	£165.00
Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  500  £66.00  £66.00    Studio/1 bed* From  £75.00  £66.50  £62.50    2 bed*  £100.00  £83.33  3 bed*  £101.00  £83.33    4 bed*  £115.00  £125.00  £111.50  £95.83    4 bed*  £135.00  £125.00  £112.50    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00    Additional requested property visits (per visit)  £60.00  £50.00    Non-UK residents accounting to HMRC (pur tax year)  £30.00  £25.00    Non-UK residents accounting to roispute adjudication or court proceedings  £60.00  £50.00    Drawing	Legionella risk assessment	£122.40	£102.00
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Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£200.00£50.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£12.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£10.00£10.00	Professional photography, from	£144.00	£120.00
2 bed*£100.00£83.333 bed*£115.00£83.334 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£50.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£112.00£100.00Provision of duplicate documents or statements£120.00£100.00Cutting of keys (per key) From£10.00£10.00	Move-In & Check-Out Inventory preparation per report:		
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Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£200.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
Drawing up of documentation if not included in Service level£60.00Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00	Hourly rate for work not included in your service level (non-exhaustive list below):		'
Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00	Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Drawing up of documentation if not included in Service level	£60.00	£50.00
Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00£12.00£10.00	Attendance at court	£240.00	£200.00
Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Early termination of management service with a sitting tenant	£420.00	£350.00
Cutting of keys (per key) From£12.00	Administration fee for withdrawing from an offer of a tenancy	£120.00	£100.00
	Provision of duplicate documents or statements	£12.00	£10.00
Service of statutory notices to recover possession (per notice) £144.00	Cutting of keys (per key) From	£12.00	£10.00
	Service of statutory notices to recover possession (per notice)	£144.00	£120.00



### Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	13.20%	11%
Tenancy set up From	£420.00	£350.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£198.00	£165.00
_egionella risk assessment	£122.40	£102.00
Tenancy renewal	£72.00	£60.00
Rent review	£72.00	£60.00
Tenancy check in From	£72.00	£60.00
Tenancy check out From	£72.00	£60.00
'Featured property'' advertising	£60.00	£50.00
=loor plan	£60.00	£50.00
Video tour	£144.00	£120.00
Professional photography, from	£144.00	£120.00
Move-In & Check-Out Inventory preparation per report:		·
Studio/1 bed* From	£75.00	£62.50
2 bed*	£100.00	£83.33
3 bed*	£115.00	£95.83
4 bed*	£125.00	£104.17
5 bed*	£135.00	£112.50
Additional fee, in addition to the above, if fully furnished	£24.00	£20.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant	£420.00	£350.00
Administration fee for withdrawing from an offer of a tenancy	£120.00	£100.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£144.00	£120.00



#### **Rent Collection Service**

Tenancy set up  £420.00  £350.00    Credit references (per applicant and per guarantor)  £60.00  £50.00    Deposit registration (per Security Deposit)  £30.00  £25.00    Gas safety check  £84.00  £70.00    Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £198.00  £102.00    Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Video tour  £144.00  £12.00  £50.00    Professional photography, from  £144.00  £12.00  £63.30    Orderlass  £01.01  £145.00  £83.33  3 bed*  £115.00  £83.33  3 bed*  £115.00  £50.00  £50.00  £50.00  <	Description	Including VAT	Excluding VAT
Credit references (per applicant and per guarantor)£60.00£50.00Deposit registration (per Security Deposit)£30.00£25.00Gas safety check£84.00£70.00Elertigal Installation Condition Report and Portable Appliance Test From£198.00£165.00Legionella risk assessment£122.40£102.00Tenancy renewal£72.00£60.00Rent review£72.00£60.00Tenancy renewal£72.00£60.00Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00"Featured property" advertising£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£140.00£62.502 bed*£100.00£63.333 bed*£115.00£125.00Additional requested property visits (per visit)£60.00£50.00Additional requested property visits (per visit)£60.00£12.50Additional requested property visits (per visit)£12.50£112.50Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC (purposes (per tax year)£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Drawing up of documentation if not included in Ser	Monthly service commission %	9.60%	8%
Deposit registration (per Security Deposit)£30.00£25.00Gas safety check£84.00£70.00Energy Performance certification£84.00£70.00Electrical Installation Condition Report and Portable Appliance Test From£198.00£105.00Electrical Installation Condition Report and Portable Appliance Test From£192.00£102.00Tenancy renewal£72.00£60.00Rent review£72.00£60.00Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00Featured property" advertising£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£61.00£65.00Ave-In & Check-Out Inventory preparation per report:50.00£100.00Studiol bed* From£75.00£62.502 bed*£100.00£83.333 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£30.00£25.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£25.00£25.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Att	Tenancy set up	£420.00	£350.00
Gas safely check  £84.00  £70.00    Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £189.00  £165.00    Legionella risk assessment  £72.00  £60.00    Tenancy renewal  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "reatured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  5100  £66.50    2 bed*  £100.00  £83.33    3 bed*  £115.00  £95.83    4 bed*  £125.00  £112.50    Additional requested property visits (per visit)  £60.00  £50.00    Annual statement of income and expenditure for HMRC purposes (per tax year)  £60.00  £50.00    Additional requested property visits (per visit)  £60.00	Credit references (per applicant and per guarantor)	£60.00	£50.00
Energy Performance certification  £84.00  £70.00    Electrical Installation Condition Report and Portable Appliance Test From  £198.00  £165.00    Legionella risk assessment  £122.40  £102.00    Tenancy renewal  £72.00  £600.00    Rent review  £72.00  £600.00    Tenancy check in From  £72.00  £600.00    Tenancy check out From  £72.00  £600.00    Tenancy check out From  £72.00  £600.00    Tenancy check out From  £60.00  £50.00    Floatured property" advertising  £60.00  £50.00    Floatured property advertising  £60.00  £50.00    Video tour  £144.00  £122.00    Professional photography, from  £75.00  £62.50    A bed*  £100.00  £83.33    3 bed*  £115.00  £125.00    A bed*  £125.00  £104.17    5 bed*  £1135.00  £212.50    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00    Additional fee, in addition to the above, gre	Deposit registration (per Security Deposit)	£30.00	£25.00
Electrical Installation Condition Report and Portable Appliance Test From£198.00£165.00Legionella risk assessment£122.40£102.00Tenancy renewal£72.00£60.00Rent review£72.00£60.00Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00Tenancy check out From£72.00£60.00Tenancy check out From£72.00£60.00Tenancy check out From£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:£100.00£83.333 bed*£100.00£83.33£100.002 bed*£100.00£83.33£100.00£83.334 bed*£125.00£104.17£95.834 bed*£135.00£125.00£20.00Additional fee, in addition to the above, if fully furnished£24.00£20.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£20.00£20.00Attendance at court£24.00£50.00£50.00Drawing up of documents for dispute adjudication or court p	Gas safety check	£84.00	£70.00
Legionella risk assessment£122.40£102.00Tenancy renewal£72.00£60.00Rent review£72.00£60.00Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00Tenancy check out From£72.00£60.00"Featured property" advertising£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:£100.00£83.333 bed*£100.00£83.33£115.004 bed*£115.00£95.83£112.500A didtional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Drawing up of documentation if on tincluded in Service level (non-exhaustive list below):£00.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Drawing up of documentation if on tincluded in Service level£60.00£50.00Catting of management service with a sitting tenant£420.00£20.00Adtiendine di or unagement service with a sitting tenant£420.00£50.00Adtiendi of for ding tenanty£120.00£50.00Drawing up of documentation if not included in Service	Energy Performance certification	£84.00	£70.00
Tenancy renewal  £72.00  £60.00    Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Pior plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:  £111.00  £83.33    Studio/1 bed* From  £75.00  £62.50    2 bed*  £100.00  £83.33    3 bed*  £112.50  £112.50    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00    Additional requested property visits (per visit)  £60.00  £50.00    Annual statement of income and expenditure for HMRC purposes (per tax year)  £30.00  £50.00    Non-UK residents accounting to HMRC (per tax year)  £60.00  £50.00    Drawing up of documents for dispute adjudication or court proccedings	Electrical Installation Condition Report and Portable Appliance Test From	£198.00	£165.00
Rent review  £72.00  £60.00    Tenancy check in From  £72.00  £60.00    Tenancy check out From  £72.00  £60.00    "Featured property" advertising  £60.00  £50.00    Floor plan  £60.00  £50.00    Video tour  £144.00  £120.00    Professional photography, from  £144.00  £120.00    Move-In & Check-Out Inventory preparation per report:   £75.00  £62.50    Studio/1 bed* From  £75.00  £62.50  £62.50    2 bed*  £115.00  £83.33  3 bed*  £115.00  £83.33    4 bed*  £115.00  £81.33  £112.50  £104.17  5 bed*  £112.50    Additional fee, in addition to the above, if fully furnished  £24.00  £20.00  £0.00    Additional requested property visits (per visit)  £60.00  £50.00  £0.00  £50.00    Non-UK residents accounting to HMRC (per tax year)  £60.00  £50.00  £20.00  £50.00  £50.00  £0.00  £50.00  £0.000  £50.00  £0.000	Legionella risk assessment	£122.40	£102.00
Tenancy check in From£72.00£60.00Tenancy check out From£72.00£60.00"Featured property" advertising£60.00£50.00Floor plan£60.00£60.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:£144.00£120.00Studio/1 bed* From£175.00£62.502 bed*£100.00£83.333 bed*£115.00£83.334 bed*£125.00£104.005 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£20.00£50.00Attendance at court£24.00£50.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£200.00£50.00Attendance at court£24.00£50.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£200.00£200.00Attendance at	Tenancy renewal	£72.00	£60.00
Tenancy check out From£72.00£60.00"Featured property" advertising£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:50.00£62.502 bet*£100.00£83.333 bet*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC purposes (per tax year)£30.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£50.00£50.00Attendance at court£24.00£50.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£24.00£20.00£50.00Attendance at court£24.00£50.00£50.00Orawing up of documentation if not included in Service level£20.00£50.00Attendance at court£24.00£20.00£35.00Attendance at court£24.00£20.00£350.00Attendance at court£24.00£350.00£350.00Attenda	Rent review	£72.00	£60.00
"Featured property" advertising£60.00£50.00Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:£140.00Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC purposes (per tax year)£30.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documentation if not included in Service level£60.00£50.00Attendance at court£24.00£50.00£50.00Attendance at court£24.00£50.00£50.00Orawing up of documentation if not included in Service level£60.00£50.00Attendance at court£24.00£50.00£50.00Attendance at court£24.00£50.00£50.00Orawing up of documentation if not included in Service level£60.00£50.00Attendance at court£24.00£25.00£50.00Attendance at court£24.00£50.00£50.00Cutiry of duplicate documents or statements£12.00£100.00Provision of dupl	Tenancy check in From	£72.00	£60.00
Floor plan£60.00£50.00Video tour£144.00£120.00Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:£75.00Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£50.00£50.00Attendance at court£240.00£50.00£50.00Catry termination of management service with a sitting tenant£420.00£30.00Administration fee for withdrawing from an offer of a tenancy£12.00£10.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Tenancy check out From	£72.00	£60.00
Video tourÉ144.00É120.00Professional photography, fromÉ144.00É120.00Move-In & Check-Out Inventory preparation per report:Studio/1 bed* FromÉ75.00É62.502 bed*É100.00€83.333 bed*É115.00£95.834 bed*É115.00£95.834 bed*É115.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£24.00£50.00£50.00Attendance for withdrawing from an offer of a tenancy£24.00£50.00Administration fee for withdrawing from an offer of a tenancy£12.00£10.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	"Featured property" advertising	£60.00	£50.00
Professional photography, from£144.00£120.00Move-In & Check-Out Inventory preparation per report:Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£20.00£50.00£50.00Attendance at court£20.00£50.00£50.00Orawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£20.00£50.00£50.00Attendance at court£20.00£50.00£50.00Attendance at court£20.00£50.00£50.00Cutring of keys (per key) From£120.00£100.00Provision of duplicate documents or statements£120.00£100.00Cutting of keys (per key) From£10.00£10.00	Floor plan	£60.00	£50.00
Move-In & Check-Out Inventory preparation per report:Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£83.334 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£240.00£50.00£50.00Carly termination of management service with a sitting tenant£420.00£20.00Provision of duplicate documents or statements£12.00£100.00Provision of duplicate documents or statements£12.00£100.00Cutting of keys (per key) From£12.00£10.00	Video tour	£144.00	£120.00
Studio/1 bed* From£75.00£62.502 bed*£100.00£83.333 bed*£115.00£95.834 bed*£115.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£240.00£50.00£50.00Early termination of management service with a sitting tenant£420.00£200.00Provision of duplicate documents or statements£12.00£100.00Provision of duplicate documents or statements£12.00£100.00Cutting of keys (per key) From£10.00£10.00	Professional photography, from	£144.00	£120.00
2 bed*£100.00£83.333 bed*£115.00£95.834 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£20.00£200.00Early termination of management service with a sitting tenant£420.00£300.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£100.00Cutting of keys (per key) From£12.00£10.00	Move-In & Check-Out Inventory preparation per report:		
3 bed*£115.00£95.834 bed*£125.00£104.175 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£50.00Early termination of management service with a sitting tenant£420.00£100.00Provision of duplicate documents or statements£120.00£100.00Provision of duplicate documents or statements£12.00£100.00Cutting of keys (per key) From£12.00£10.00	Studio/1 bed* From	£75.00	£62.50
4 bed*£125.00£104.175 bed*£135.00£104.17Additional fee, in addition to the above, if fully furnished£135.00£112.50Additional requested property visits (per visit)£60.00£20.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£60.00£50.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Drawing up of documents for dispute adjudication or court proceedings£60.00£50.00Attendance at court£240.00£50.00£50.00Attendance at court£240.00£50.00£50.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£120.00£10.00Cutting of keys (per key) From£12.00£10.00	2 bed*	£100.00	£83.33
5 bed*£135.00£112.50Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£200.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£112.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	3 bed*	£115.00	£95.83
Additional fee, in addition to the above, if fully furnished£24.00£20.00Additional requested property visits (per visit)£60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£200.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	4 bed*	£125.00	£104.17
Additional requested property visits (per visit)É60.00£50.00Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00£25.00Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00£50.00Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£200.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	5 bed*	£135.00	£112.50
Annual statement of income and expenditure for HMRC purposes (per tax year)£30.00Non-UK residents accounting to HMRC (per tax year)£60.00Hourly rate for work not included in your service level (non-exhaustive list below):£60.00Preparation of documents for dispute adjudication or court proceedings£60.00Drawing up of documentation if not included in Service level£60.00Attendance at court£2240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£10.00	Additional fee, in addition to the above, if fully furnished	£24.00	£20.00
Non-UK residents accounting to HMRC (per tax year)£60.00£50.00Hourly rate for work not included in your service level (non-exhaustive list below):Preparation of documents for dispute adjudication or court proceedings£60.00£50.00Drawing up of documentation if not included in Service level£60.00£50.00Attendance at court£240.00£200.00Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Additional requested property visits (per visit)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):Preparation of documents for dispute adjudication or court proceedings£60.00Drawing up of documentation if not included in Service level£60.00Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£10.00	Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Preparation of documents for dispute adjudication or court proceedings£60.00Drawing up of documentation if not included in Service level£60.00Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£10.00	Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
Drawing up of documentation if not included in Service level£60.00Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00	Hourly rate for work not included in your service level (non-exhaustive list below):		
Attendance at court£240.00Early termination of management service with a sitting tenant£420.00Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00	Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Early termination of management service with a sitting tenant£420.00£350.00Administration fee for withdrawing from an offer of a tenancy£120.00£100.00Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Drawing up of documentation if not included in Service level	£60.00	£50.00
Administration fee for withdrawing from an offer of a tenancy£120.00Provision of duplicate documents or statements£12.00Cutting of keys (per key) From£12.00	Attendance at court	£240.00	£200.00
Provision of duplicate documents or statements£12.00£10.00Cutting of keys (per key) From£12.00£10.00	Early termination of management service with a sitting tenant	£420.00	£350.00
Cutting of keys (per key) From£12.00£10.00	Administration fee for withdrawing from an offer of a tenancy	£120.00	£100.00
	Provision of duplicate documents or statements	£12.00	£10.00
Service of statutory notices to recover possession (per notice) £144.00 £120.00	Cutting of keys (per key) From	£12.00	£10.00
	Service of statutory notices to recover possession (per notice)	£144.00	£120.00



#### **Tenant Find Service**

Description	Including VAT	Excluding VAT
Tenant Find fee	£480.00	£400.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£198.00	£165.00
Legionella risk assessment	£122.40	£102.00
Tenancy renewal	£72.00	£60.00
Rent review	£72.00	£60.00
Tenancy check in From	£72.00	£60.00
Tenancy check out From	£72.00	£60.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£60.00	£50.00
Video tour	£144.00	£120.00
Professional photography, from	£144.00	£120.00
Move-In & Check-Out Inventory preparation per report:	1	·
Studio/1 bed* From	£75.00	£62.50
2 bed*	£100.00	£83.33
3 bed*	£115.00	£95.83
4 bed*	£125.00	£104.17
5 bed*	£135.00	£112.50
Additional fee, in addition to the above, if fully furnished	£24.00	£20.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Attendance at court	£360.00	£300.00
Early termination of management service with a sitting tenant	£480.00	£400.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£144.00	£120.00