

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15%	18.00%
Tenancy set up From	£350	£420.00
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£100	£120.00
Tenancy check out From	£100	£120.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£200	£240.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£15	£18.00
Cutting of keys (per key) From	£25	£30.00

Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£350	£420.00
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy check out From	£100	£120.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Additional requested property visits (per visit)	£35	£42.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00

Rent Collection Service

Description	Excluding VAT	Including VAT
Monthly service commission %	8%	9.60%
Tenancy set up		£350
Credit references (per applicant and per guarantor)	£0	£0.00
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy renewal	£175	£210.00
Tenancy check out From	£100	£120.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Additional requested property visits (per visit)	£35	£42.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00
Service of statutory notices to recover possession (per notice)	£50	£60.00

Tenant Find Service

Description	Excluding VAT	Including VAT
Tenant Find fee	83.34	83.34
Deposit registration (per Security Deposit)	125	125
Gas safety check	79.20	79.20
Energy Performance certification	83.34	83.34
Electrical Installation Condition Report and Portable Appliance Test From	191.67	191.67
Legionella risk assessment	150	150
Tenancy renewal	175	175
Tenancy check in From	100	100
Tenancy check out From	100	100
"Featured property" advertising	25	25
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	115	115
2 bed*	142	142
3 bed*	155	155
4 bed*	212	212
5 bed*	231	231
Additional requested property visits (per visit)	25	25
Annual statement of income and expenditure for HMRC purposes (per tax year)	60	60
Non-UK residents accounting to HMRC (per tax year)	150	150
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	100	100
Drawing up of documentation if not included in Service level	50	50
Attendance at court	250	250
Early termination of management service with a sitting tenant	1500	1500
Administration fee for withdrawing from an offer of a tenancy	250	250
Provision of duplicate documents or statements	20	20
Cutting of keys (per key) From	25	25
Service of statutory notices to recover possession (per notice)	50	50