

## Premium Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£150	£180.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£45	£54.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Tenancy renewal	£75	£90.00
Rent review	£0	£0.00
Tenancy check in From	£85	£102.00
Tenancy check out From	£85	£102.00
Professional photography, from	£0	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85	£102.00
2 bed*	£85	£102.00
3 bed*	£85	£102.00
4 bed*	£85	£102.00
5 bed*	£85	£102.00
Additional requested property visits (per visit)	£75	£90.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£150	£180.00
Drawing up of documentation if not included in Service level	£150	£180.00
Attendance at court	£350	£420.00
Early termination of management service with a sitting tenant	£250	£300.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£25	£30.00
Service of statutory notices to recover possession (per notice)	£150	£180.00

## Essential Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£150	£180.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£45	£54.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Tenancy renewal	£75	£90.00
Rent review	£0	£0.00
Tenancy check in From	£85	£102.00
Tenancy check out From	£85	£102.00
Professional photography, from	£0	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85	£102.00
2 bed*	£85	£102.00
3 bed*	£85	£102.00
4 bed*	£85	£102.00
5 bed*	£85	£102.00
Additional requested property visits (per visit)	£75	£90.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£150	£180.00
Drawing up of documentation if not included in Service level	£150	£180.00
Attendance at court	£350	£420.00
Early termination of management service with a sitting tenant	£250	£300.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£25	£30.00
Service of statutory notices to recover possession (per notice)	£150	£180.00

## Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	8%	9.60%
Tenancy set up From		£180
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£45	£54.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Tenancy renewal	£75	£90.00
Rent review	£0	£0.00
Tenancy check in From	£85	£102.00
Tenancy check out From	£85	£102.00
Professional photography, from	£0	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85	£102.00
2 bed*	£85	£102.00
3 bed*	£85	£102.00
4 bed*	£85	£102.00
5 bed*	£85	£102.00
Additional requested property visits (per visit)	£75	£90.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£150	£180.00
Drawing up of documentation if not included in Service level	£150	£180.00
Attendance at court	£350	£420.00
Early termination of management service with a sitting tenant	£250	£300.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£25	£30.00
Service of statutory notices to recover possession (per notice)	£150	£180.00