

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15%	18.00%
Tenancy set up From	£360.00	£432.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Tenancy renewal	£65.00	£78.00
Rent review	£0.00	£0.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£60.00	£72.00
2 bed*	£70.00	£84.00
3 bed*	£80.00	£96.00
4 bed*	£90.00	£108.00
5 bed*	£100.00	£120.00
Additional requested property visits (per visit)	£30.00	£36.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£20.00	£24.00
Attendance at court	£85.00	£102.00
Early termination of management service with a sitting tenant	£440.00	£528.00
Administration fee for withdrawing from an offer of a tenancy	£125.00	£150.00
Provision of duplicate documents or statements	£20.00	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	8.33%	10.00%
Cutting of keys (per key) From	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£360.00	£432.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£30.00	£36.00
Tenancy renewal	£65.00	£78.00
Rent review	£0.00	£0.00
Tenancy check out From	£40.00	£48.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£60.00	£72.00
2 bed*	£70.00	£84.00
3 bed*	£80.00	£96.00
4 bed*	£90.00	£108.00
5 bed*	£100.00	£120.00
Additional requested property visits (per visit)	£30.00	£36.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£20.00	£24.00
Attendance at court	£85.00	£102.00
Early termination of management service with a sitting tenant	£440.00	£528.00
Administration fee for withdrawing from an offer of a tenancy	£125.00	£150.00
Provision of duplicate documents or statements	£20.00	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	8.33%	10.00%
Cutting of keys (per key) From	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	5.00%	6.00%
Tenancy set up From		£528.00
Credit references (per applicant and per guarantor)	£14.00	£16.80
Deposit registration (per Security Deposit)	£30.00	£36.00
Tenancy renewal	£80.00	£96.00
Rent review	£10.00	£12.00
Tenancy check out From	£40.00	£48.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£60.00	£72.00
2 bed*	£70.00	£84.00
3 bed*	£80.00	£96.00
4 bed*	£90.00	£108.00
5 bed*	£100.00	£120.00
Additional requested property visits (per visit)	£30.00	£36.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75.00	£90.00
Drawing up of documentation if not included in Service level	£20.00	£24.00
Attendance at court	£85.00	£102.00
Early termination of management service with a sitting tenant	£440.00	£528.00
Administration fee for withdrawing from an offer of a tenancy	£125.00	£150.00
Provision of duplicate documents or statements	£20.00	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	8.33%	10.00%
Cutting of keys (per key) From	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£30.00	£36.00