

Premium Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15%	18.00%
Tenancy set up From	£250	£300.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£25	£30.00
Tenancy renewal	£100	£120.00
Rent review	£30	£36.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£50	£60.00
Floor plan	£30	£36.00
Video tour	£30	£36.00
Professional photography, from	£200	£240.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75	£90.00
2 bed*	£90	£108.00
3 bed*	£100	£120.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£100	£120.00
Non-UK residents accounting to HMRC (per tax year)	£100	£120.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£75	£90.00
Early termination of management service with a sitting tenant	£400	£480.00
Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£20	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.25%	1.50%
Cutting of keys (per key) From	£50	£60.00
Service of statutory notices to recover possession (per notice)	£50	£60.00

Essential Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£250	£300.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£25	£30.00
Tenancy renewal	£100	£120.00
Rent review	£30	£36.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£50	£60.00
Floor plan	£30	£36.00
Video tour	£50	£60.00
Professional photography, from	£200	£240.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75	£90.00
2 bed*	£90	£108.00
3 bed*	£100	£120.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£100	£120.00
Non-UK residents accounting to HMRC (per tax year)	£100	£120.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£75	£90.00
Early termination of management service with a sitting tenant	£400	£480.00
Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£20	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.25%	1.50%
Cutting of keys (per key) From	£50	£60.00
Service of statutory notices to recover possession (per notice)	£50	£60.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	9.6%	11.52%
Tenancy set up From		£250
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£25	£30.00
Tenancy renewal	£100	£120.00
Rent review	£50	£60.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£50	£60.00
Floor plan	£30	£36.00
Video tour	£30	£36.00
Professional photography, from	£200	£240.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75	£90.00
2 bed*	£90	£108.00
3 bed*	£100	£120.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£30	£36.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Drawing up of documentation if not included in Service level	£100	£120.00
Attendance at court	£100	£120.00
Early termination of management service with a sitting tenant	£400	£480.00
Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£20	£24.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.25%	1.50%
Cutting of keys (per key) From	£50	£60.00
Service of statutory notices to recover possession (per notice)	£50	£60.00