

Premium Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15.00%	18.00%
Tenancy set up	£250.00	£300.00
Credit references (per applicant and per guarantor)	£150.00	£180.00
Deposit registration (per Security Deposit)	£50.00	£60.00
Gas safety check	£85.00	£102.00
Energy Performance certification	£85.00	£102.00
Electrical Installation Condition Report and Portable Appliance Test	£150.00	£180.00
Legionella risk assessment	£70.00	£84.00
Tenancy renewal	£75.00	£90.00
Rent review	£50.00	£60.00
Tenancy check in	£50.00	£60.00
"Featured property" advertising	£50.00	£60.00
Floor plan	£40.00	£48.00
Professional photography, from	£110.00	£132.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£110.00	£132.00
2 bed*	£110.00	£132.00
3 bed*	£110.00	£132.00
4 bed*	£110.00	£132.00
5 bed*	£110.00	£132.00
Additional requested property visits (per visit)	£30.00	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25.00	£30.00
Non-UK residents accounting to HMRC (per tax year)	£400.00	£480.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£95.00	£114.00
Drawing up of documentation if not included in Service level	£75.00	£90.00
Attendance at court	£150.00	£180.00
Early termination of management service with a sitting tenant	£800.00	£960.00
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Provision of duplicate documents or statements	£30.00	£36.00
Sale of the property to a sitting tenant or third party introduced by ourselves	3%	3.60%
Cutting of keys (per key)	£25.00	£30.00
Service of statutory notices to recover possession (per notice)	£50.00	£60.00



Essential Service

Description	Excluding VAT	Including VAT
Monthly service commission %	13%	15.60%
Tenancy set up	£250.00	£300.00
Credit references (per applicant and per guarantor)	£150.00	£180.00
Deposit registration (per Security Deposit)	£50.00	£60.00
Gas safety check	£85.00	£102.00
Energy Performance certification	£85.00	£102.00
Electrical Installation Condition Report and Portable Appliance Test	£150.00	£180.00
Legionella risk assessment	£70.00	£84.00
Tenancy renewal	£75.00	£90.00
Rent review	£50.00	£60.00
Tenancy check in	£50.00	£60.00
Tenancy check out	£50.00	£60.00
Floor plan	£40.00	£48.00
Professional photography, from	£110.00	£132.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£110.00	£132.00
2 bed*	£110.00	£132.00
3 bed*	£110.00	£132.00
4 bed*	£110.00	£132.00
5 bed*	£110.00	£132.00
Additional requested property visits (per visit)	£30.00	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25.00	£30.00
Non-UK residents accounting to HMRC (per tax year)	£400.00	£480.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£95.00	£114.00
Drawing up of documentation if not included in Service level	£75.00	£90.00
Attendance at court	£150.00	£180.00
Early termination of management service with a sitting tenant	£800.00	£960.00
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Provision of duplicate documents or statements	£30.00	£36.00
Sale of the property to a sitting tenant or third party introduced by ourselves	3%	3.60%
Cutting of keys (per key)	£25.00	£30.00
Service of statutory notices to recover possession (per notice)	£50.00	£60.00



Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	£650.00	£780.00
Tenancy set up	£250.00	
Credit references (per applicant and per guarantor)	£150.00	£180.00
Gas safety check	£85.00	£102.00
Energy Performance certification	£85.00	£102.00
Electrical Installation Condition Report and Portable Appliance Test	£150.00	£180.00
Legionella risk assessment	£85.00	£102.00
Floor plan	£40.00	£48.00
Professional photography, from	£110.00	£132.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£110.00	£132.00
2 bed*	£110.00	£132.00
3 bed*	£110.00	£132.00
4 bed*	£110.00	£132.00
5 bed*	£110.00	£132.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Sale of the property to a sitting tenant or third party introduced by ourselves	3%	3.60%
Cutting of keys (per key)	£25.00	£30.00