

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	17%	20.40%
Tenancy set up From	£450	£540.00
Credit references (per applicant and per guarantor)	£50	£60.00
Deposit registration (per Security Deposit)	£25	£30.00
Gas safety check	£75	£90.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£125	£150.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£125	£150.00
Rent review	£25	£30.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£125	£150.00
"Featured property" advertising	£50	£60.00
Floor plan	£75	£90.00
Video tour	£75	£90.00
Professional photography, from	£150	£180.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£100	£120.00
2 bed*	£120	£144.00
3 bed*	£130	£156.00
4 bed*	£140	£168.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£50	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Non-UK residents accounting to HMRC (per tax year)	£250	£300.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£75	£90.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Administration fee for withdrawing from an offer of a tenancy	£450	£540.00
Provision of duplicate documents or statements	£10	£12.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	£10	£12.00
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£75	£90.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15%	18.00%
Tenancy set up From	£450	£540.00
Credit references (per applicant and per guarantor)	£50	£60.00
Deposit registration (per Security Deposit)	£25	£30.00
Gas safety check	£75	£90.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£125	£150.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£125	£150.00
Rent review	£25	£30.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£125	£150.00
"Featured property" advertising	£50	£60.00
Floor plan	£75	£90.00
Video tour	£75	£90.00
Professional photography, from	£150	£180.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£100	£120.00
2 bed*	£120	£144.00
3 bed*	£130	£156.00
4 bed*	£140	£168.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£50	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Non-UK residents accounting to HMRC (per tax year)	£250	£300.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£75	£90.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Administration fee for withdrawing from an offer of a tenancy	£450	£540.00
Provision of duplicate documents or statements	£10	£12.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	£10	£12.00
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£75	£90.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	11%	13.20%
Tenancy set up From		£700
Credit references (per applicant and per guarantor)	£50	£60.00
Deposit registration (per Security Deposit)	£50	£60.00
Gas safety check	£100	£120.00
Energy Performance certification	£85	£102.00
Electrical Installation Condition Report and Portable Appliance Test From	£150	£180.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£250	£300.00
Rent review	£50	£60.00
Tenancy check in From	£50	£60.00
Tenancy check out From	£125	£150.00
"Featured property" advertising	£50	£60.00
Floor plan	£75	£90.00
Video tour	£75	£90.00
Professional photography, from	£150	£180.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£100	£120.00
2 bed*	£120	£144.00
3 bed*	£130	£156.00
4 bed*	£140	£168.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£75	£90.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£250	£300.00
Non-UK residents accounting to HMRC (per tax year)	£250	£300.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Drawing up of documentation if not included in Service level	£100	£120.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Administration fee for withdrawing from an offer of a tenancy	£450	£540.00
Provision of duplicate documents or statements	£10	£12.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	£10	£12.00
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£75	£90.00