Landlord Schedule of Charges



Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	11.40%	9.5%
Tenancy set up From	£450.00	£375
Credit references (per applicant and per guarantor)	£78.00	£65
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£108.00	£90
Tenancy renewal	£118.80	£99
Tenancy check out From	£93.60	£78
Video tour	£330.00	£275
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£118.80	£99
2 bed*	£118.80	£99
3 bed*	£118.80	£99
4 bed*	£150.00	£125
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£93.60	£78
Additional requested property visits (per visit)	£66.00	£55
Non-UK residents accounting to HMRC (per tax year)	£222.00	£185
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£66.00	£55
Drawing up of documentation if not included in Service level	£66.00	£55
Attendance at court	£222.00	£185
Early termination of management service with a sitting tenant	£660.00	£550
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£78.00	£65

Landlord Schedule of Charges



Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£450.00	£375
Credit references (per applicant and per guarantor)	£78.00	£65
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£108.00	£90
Tenancy renewal	£118.80	£99
Tenancy check out From	£93.60	£78
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£118.80	£99
2 bed*	£118.80	£99
3 bed*	£118.80	£99
4 bed*	£150.00	£125
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£93.60	£78
Non-UK residents accounting to HMRC (per tax year)	£222.00	£185
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£78.00	£65
Attendance at court	£222.00	£185
Early termination of management service with a sitting tenant	£660.00	£550
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£78.00	£65

Landlord Schedule of Charges



Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	90.00%	75%
Credit references (per applicant and per guarantor)	£90.00	£75
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£108.00	£90
Tenancy renewal	£118.80	£99
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£118.80	£99
2 bed*	£118.80	£99
3 bed*	£118.80	£99
4 bed*	£150.00	£125
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£102.00	£85
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£15.00	£12.50