

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	16%	19.20%
Tenancy set up From	£300	£360.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£90	£108.00
Tenancy check in From	£100	£120.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£98	£117.60
2 bed*	£127	£152.40
3 bed*	£142	£170.40
4 bed*	£197	£236.40
5 bed*	£216	£259.20
Additional requested property visits (per visit)	£50	£60.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£25	£30.00
Drawing up of documentation if not included in Service level	£25	£30.00
Attendance at court	£200	£240.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£5	£6.00

## Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	11%	13.20%
Tenancy set up From	£300	£360.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£90	£108.00
Tenancy check in From	£100	£120.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£98	£117.60
2 bed*	£127	£152.40
3 bed*	£142	£170.40
4 bed*	£197	£236.40
5 bed*	£216	£259.20
Additional requested property visits (per visit)	£50	£60.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£25	£30.00
Drawing up of documentation if not included in Service level	£25	£30.00
Attendance at court	£200	£240.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£5	£6.00

## Basic Service

Description	Excluding VAT	Including VAT
Tenancy set up		£960
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£160	£192.00
Legionella risk assessment	£75	£90.00
Tenancy renewal	£90	£108.00
Tenancy check in From	£100	£120.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£98	£117.60
2 bed*	£127	£152.40
3 bed*	£142	£170.40
4 bed*	£197	£236.40
5 bed*	£216	£259.20
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£25	£30.00
Drawing up of documentation if not included in Service level	£25	£30.00
Attendance at court	£200	£240.00
Early termination of management service with a sitting tenant	£1000	£1,200.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£5	£6.00