

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	16.80%	14%
Tenancy set up From	£450.00	£375
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£90.00	£75
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£144.00	£120
Legionella risk assessment	£120.00	£100
Tenancy renewal	£120.00	£100
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
Floor plan	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95
2 bed*	£114.00	£95
3 bed*	£114.00	£95
4 bed*	£132.00	£110
5 bed*	£132.00	£110
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£450.00	£375
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£450.00	£375
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£90.00	£75.00
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£144.00	£120
Legionella risk assessment	£120.00	£100
Tenancy renewal	£120.00	£100
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
Floor plan	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95
2 bed*	£114.00	£95
3 bed*	£114.00	£95
4 bed*	£132.00	£110
5 bed*	£132.00	£110
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£450.00	£375
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£450.00	£375
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£90.00	£75.00
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£144.00	£120
Legionella risk assessment	£120.00	£100
Tenancy renewal	£120.00	£100
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
Floor plan	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95
2 bed*	£114.00	£95
3 bed*	£114.00	£95
4 bed*	£132.00	£110
5 bed*	£132.00	£110
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£450.00	£375
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£180.00	£150
Tenancy set up		£400.00
Deposit registration (per Security Deposit)	£42.00	£35.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£120.00	£100.00
Electrical Installation Condition Report and Portable Appliance Test From	£144.00	£120.00
Legionella risk assessment	£120.00	£100.00
Tenancy renewal	£120.00	£100.00
Rent review	£60.00	£50
Tenancy check in From	£72.00	£60.00
Tenancy check out From	£72.00	£60.00
Floor plan	£120.00	£100.00
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95.00
2 bed*	£114.00	£95.00
3 bed*	£114.00	£95.00
4 bed*	£132.00	£110.00
5 bed*	£132.00	£110.00
Additional requested property visits (per visit)	£48.00	£40.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Cutting of keys (per key) From	£12.00	£10