



## Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From		£288
Credit references (per applicant and per guarantor)	£10	£12.00
Gas safety check	£75	£90.00
Energy Performance certification	£60	£72.00
Floor plan	£20	£24.00
Video tour	£25	£30.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£50	£60.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£100	£120.00
Early termination of management service with a sitting tenant	£500	£600.00
Provision of duplicate documents or statements	£5	£6.00