

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	13.20%	11%
Tenancy set up From	£300.00	£250
Credit references (per applicant and per guarantor)	£30.00	£25
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£78.00	£65
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£105.00	£87.50
Tenancy renewal	£114.00	£95
Tenancy check in From	£30.00	£25
Tenancy check out From	£114.00	£95
Video tour	£42.00	£35
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£90.00	£75
2 bed*	£102.00	£85
3 bed*	£114.00	£95
4 bed*	£126.00	£105
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	60.00%	50%
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£36.00	£30
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100
Early termination of management service with a sitting tenant	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£114.00	£95

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£300.00	£250
Credit references (per applicant and per guarantor)	£30.00	£25
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£93.60	£78
Energy Performance certification	£129.60	£108
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£105.00	£87.50
Tenancy renewal	£114.00	£95
Tenancy check in From	£30.00	£25
Tenancy check out From	£114.00	£95
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£90.00	£75
2 bed*	£102.00	£85
3 bed*	£114.00	£95
4 bed*	£126.00	£105
5 bed*	£150.00	£125
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100
Early termination of management service with a sitting tenant	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£114.00	£95

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	7.20%	6%
Tenancy set up	£474.00	£395
Credit references (per applicant and per guarantor)	£30.00	£25
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£78.00	£65
Energy Performance certification	£114.00	£95
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£105.00	£87.50
Tenancy renewal	£114.00	£95
Rent review	£114.00	£95
Tenancy check in From	£30.00	£25
Tenancy check out From	£114.00	£95
Video tour	£42.00	£35
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£90.00	£75
2 bed*	£102.00	£85
3 bed*	£114.00	£95
4 bed*	£126.00	£105
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	60.00%	50%
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100
Early termination of management service with a sitting tenant	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£114.00	£95

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenancy set up		£395
Credit references (per applicant and per guarantor)	£30.00	£25
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£78.00	£65
Energy Performance certification	£114.00	£95
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£108.00	£90
Tenancy renewal	£114.00	£95
Rent review	£108.00	£90
Tenancy check in From	£30.00	£25
Tenancy check out From	£114.00	£95
Video tour	£42.00	£35
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£90.00	£75
2 bed*	£102.00	£85
3 bed*	£114.00	£95
4 bed*	£126.00	£105
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	60.00%	50%
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£36.00	£30
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£144.00	£120
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£114.00	£95