

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15%	18.00%
Tenancy set up From	£350	£420.00
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00

## Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£350	£420.00
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Additional requested property visits (per visit)	£35	£42.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00

## Rent Collection Service

Description	Excluding VAT	Including VAT
Monthly service commission %	8%	9.60%
Tenancy set up		£350
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy renewal	£175	£210.00
Tenancy check out From	£100	£120.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Additional requested property visits (per visit)	£35	£42.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00
Service of statutory notices to recover possession (per notice)	£50	£60.00

## Tenant Find Service

Description	Excluding VAT	Including VAT
Tenant Find fee	83.34%	100.01%
Deposit registration (per Security Deposit)	£125	£150.00
Gas safety check	£79.20	£95.04
Energy Performance certification	£83.34	£100.01
Electrical Installation Condition Report and Portable Appliance Test From	£191.67	£230.00
Legionella risk assessment	£150	£180.00
Tenancy renewal	£175	£210.00
Tenancy check in From	£100	£120.00
Tenancy check out From	£100	£120.00
"Featured property" advertising	£25	£30.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£115	£138.00
2 bed*	£142	£170.40
3 bed*	£155	£186.00
4 bed*	£212	£254.40
5 bed*	£231	£277.20
Additional requested property visits (per visit)	£25	£30.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60	£72.00
Non-UK residents accounting to HMRC (per tax year)	£150	£180.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£250	£300.00
Early termination of management service with a sitting tenant	£1500	£1,800.00
Administration fee for withdrawing from an offer of a tenancy	£250	£300.00
Provision of duplicate documents or statements	£20	£24.00
Cutting of keys (per key) From	£25	£30.00
Service of statutory notices to recover possession (per notice)	£50	£60.00