

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	£480.00	£400
Credit references (per applicant and per guarantor)	£36.00	£30
Deposit registration (per Security Deposit)	£65.00	£54.17
Gas safety check	£85.20	£71
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£180.00	£150
Tenancy renewal	£180.00	£150
Tenancy check out From	£65.00	£54.17
Floor plan	£90.00	£75
Video tour	£180.00	£150
Professional photography, from	£93.00	£77.50
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£66.00	£55
2 bed*	£66.00	£55
3 bed*	£120.00	£100
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional requested property visits (per visit)	£66.00	£55
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£66.00	£55
Drawing up of documentation if not included in Service level	£66.00	£55
Attendance at court	£66.00	£55
Early termination of management service with a sitting tenant	£1,440.00	£1200
Administration fee for withdrawing from an offer of a tenancy	£450.00	£375
Provision of duplicate documents or statements	£24.00	£20
Cutting of keys (per key) From	£50.00	£41.67
Service of statutory notices to recover possession (per notice)	£65.00	£54.17

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£480.00	£400
Credit references (per applicant and per guarantor)	£36.00	£30
Deposit registration (per Security Deposit)	£65.00	£54.17
Gas safety check	£85.20	£71
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£180.00	£150
Tenancy renewal	£350.00	£291.67
Rent review	£60.00	£50
Tenancy check out From	£65.00	£54.17
Floor plan	£90.00	£75
Video tour	£180.00	£150
Professional photography, from	£93.00	£77.50
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£66.00	£55
2 bed*	£66.00	£55
3 bed*	£120.00	£100
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional requested property visits (per visit)	£66.00	£55
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£66.00	£55
Drawing up of documentation if not included in Service level	£66.00	£55
Attendance at court	£66.00	£55
Early termination of management service with a sitting tenant	£1,440.00	£1200
Administration fee for withdrawing from an offer of a tenancy	£450.00	£375
Provision of duplicate documents or statements	£24.00	£20
Cutting of keys (per key) From	£50.00	£41.67
Service of statutory notices to recover possession (per notice)	£65.00	£54.17

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£540.00	£450
Credit references (per applicant and per guarantor)	£36.00	£30
Deposit registration (per Security Deposit)	£65.00	£54.17
Gas safety check	£85.20	£71
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£180.00	£150
Tenancy renewal	£360.00	£300
Rent review	£65.00	£54.17
Tenancy check out From	£65.00	£54.17
"Featured property" advertising	£60.00	£50
Floor plan	£90.00	£75
Video tour	£180.00	£150
Professional photography, from	£93.00	£77.50
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£66.00	£55
2 bed*	£66.00	£55
3 bed*	£120.00	£100
4 bed*	£144.00	£120
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£66.00	£55
Annual statement of income and expenditure for HMRC purposes (per tax year)	£66.00	£55
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£66.00	£55
Drawing up of documentation if not included in Service level	£66.00	£55
Attendance at court	£66.00	£55
Early termination of management service with a sitting tenant	£1,140.00	£950
Administration fee for withdrawing from an offer of a tenancy	£450.00	£375
Provision of duplicate documents or statements	£24.00	£20
Cutting of keys (per key) From	£50.00	£41.67
Service of statutory notices to recover possession (per notice)	£65.00	£54.17

