

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£360.00	£300
Tenancy renewal	£90.00	£75
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Drawing up of documentation if not included in Service level	£90.00	£75
Attendance at court	£420.00	£350
Early termination of management service with a sitting tenant	£600.00	£500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£60.00	£50

Rent Collection Service

Description	Including VAT	Excluding VAT
Tenancy set up	£720.00	£600
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£720.00	£600

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£600.00	£500
Deposit registration (per Security Deposit)	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		