

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12.5%	15.00%
Tenancy set up From	£400	£480.00
Credit references (per applicant and per guarantor)	£200	£240.00
Deposit registration (per Security Deposit)	£30	£36.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£108.33	£130.00
Legionella risk assessment	£100	£120.00
Tenancy renewal	£200	£240.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£83.33	£100.00
2 bed*	£95.83	£115.00
3 bed*	£104.17	£125.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£75	£90.00
Non-UK residents accounting to HMRC (per tax year)	£75	£90.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£100	£120.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£200	£240.00
Provision of duplicate documents or statements	£25	£30.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£100	£120.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£350	£420.00
Credit references (per applicant and per guarantor)	£200	£240.00
Deposit registration (per Security Deposit)	£30	£36.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£108.33	£130.00
Legionella risk assessment	£100	£120.00
Tenancy renewal	£200	£240.00
Tenancy check out From	£90	£108.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£83.33	£100.00
2 bed*	£95.83	£115.00
3 bed*	£104.17	£125.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£30	£36.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£75	£90.00
Non-UK residents accounting to HMRC (per tax year)	£75	£90.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100	£120.00
Attendance at court	£100	£120.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£200	£240.00
Provision of duplicate documents or statements	£25	£30.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	£10	£12.00
Service of statutory notices to recover possession (per notice)	£100	£120.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	7%	8.40%
Tenancy set up From		£600
Credit references (per applicant and per guarantor)	£200	£240.00
Deposit registration (per Security Deposit)	£30	£36.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£108.33	£130.00
Legionella risk assessment	£100	£120.00
Tenancy renewal	£200	£240.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£83.33	£100.00
2 bed*	£95.33	£114.40
3 bed*	£104.17	£125.00
4 bed*	£125	£150.00
5 bed*	£150	£180.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£200	£240.00
Cutting of keys (per key) From	£10	£12.00