

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	13.5%	16.20%
Tenancy set up From	£300.00	£360.00
Credit references (per applicant and per guarantor)	£30.00	£36.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Gas safety check	£62.50	£75.00
Energy Performance certification	£66.67	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£185.00	£222.00
Legionella risk assessment	£50.00	£60.00
Tenancy renewal	£60.00	£72.00
Rent review	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£110.00	£132.00
2 bed*	£120.00	£144.00
3 bed*	£130.00	£156.00
4 bed*	£140.00	£168.00
5 bed*	£150.00	£180.00
Additional requested property visits (per visit)	£50.00	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£100.00	£120.00
Non-UK residents accounting to HMRC (per tax year)	£100.00	£120.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£50.00	£60.00
Attendance at court	£200.00	£240.00
Early termination of management service with a sitting tenant	£600	£720.00
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Provision of duplicate documents or statements	£0.00	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1%	1.20%
Cutting of keys (per key) From	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£360.00	£432.00
Credit references (per applicant and per guarantor)	£30.00	£36.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Gas safety check	£62.50	£75.00
Energy Performance certification	£66.67	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£185.00	£222.00
Legionella risk assessment	£50.00	£60.00
Tenancy renewal	£60.00	£72.00
Rent review	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£110.00	£132.00
2 bed*	£120.00	£144.00
3 bed*	£130.00	£156.00
4 bed*	£140.00	£168.00
5 bed*	£150.00	£180.00
Additional requested property visits (per visit)	£50.00	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£100.00	£120.00
Non-UK residents accounting to HMRC (per tax year)	£100.00	£120.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£50.00	£60.00
Attendance at court	£200.00	£240.00
Early termination of management service with a sitting tenant	£600.00	£720.00
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Provision of duplicate documents or statements	£0.00	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1%	1.20%
Cutting of keys (per key) From	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

Basic Service

Description	Excluding VAT	Including VAT
Tenancy set up		£600.00
Credit references (per applicant and per guarantor)	£50.00	£60.00
Gas safety check	£62.50	£75.00
Energy Performance certification	£66.67	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£185.00	£222.00
Legionella risk assessment	£50.00	£60.00
Tenancy renewal	£125.00	£150.00
Rent review	£50.00	£60.00
Tenancy check in From	£100.00	£120.00
Tenancy check out From	£100.00	£120.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£110.00	£132.00
2 bed*	£120.00	£144.00
3 bed*	£130.00	£156.00
4 bed*	£140.00	£168.00
5 bed*	£150.00	£180.00
Additional requested property visits (per visit)	£60.00	£72.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£150.00	£180.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1%	1.20%
Cutting of keys (per key) From	£10.00	£12.00