

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	15.00%	18.00%
Tenancy set up	£275.00	£330.00
Credit references (per applicant and per guarantor)	£100.00	£120.00
Deposit registration (per Security Deposit)	£100.00	£120.00
Gas safety check	£95.00	£114.00
Energy Performance certification	£80.00	£96.00
Tenancy renewal	£95.00	£114.00
Rent review	£0.00	£0.00
"Featured property" advertising	£50.00	£60.00
Professional photography, from	£75.00	£90.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£100.00	£120.00
2 bed*	£125.00	£150.00
3 bed*	£150.00	£180.00
4 bed*	£175.00	£210.00
5 bed*	£200.00	£240.00
Additional requested property visits (per visit)	£25.00	£30.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£0.00	£0.00
Attendance at court	£300.00	£360.00
Early termination of management service with a sitting tenant	5%	6.00%
Administration fee for withdrawing from an offer of a tenancy	£500.00	£600.00
Provision of duplicate documents or statements	£0.00	£0.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1.00%	1.20%
Cutting of keys (per key)	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

## Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	13.50%	16.20%
Tenancy set up	£275.00	£330.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£100.00	£120.00
Gas safety check	£95.00	£114.00
Energy Performance certification	£80.00	£96.00
Tenancy renewal	£95.00	£114.00
Rent review	£0.00	£0.00
"Featured property" advertising	£100.00	£120.00
Professional photography, from	£75.00	£90.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£100.00	£120.00
2 bed*	£125.00	£150.00
3 bed*	£150.00	£180.00
4 bed*	£175.00	£210.00
5 bed*	£200.00	£240.00
Additional requested property visits (per visit)	£50.00	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£50.00	£60.00
Attendance at court	£300.00	£360.00
Early termination of management service with a sitting tenant	5%	6.00%
Administration fee for withdrawing from an offer of a tenancy	£500.00	£600.00
Provision of duplicate documents or statements	£10.00	£12.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1.00%	1.20%
Cutting of keys (per key)	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£50.00	£60.00

## Basic Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12.50%	15.00%
Tenancy set up	£330.00 including VAT	
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£100.00	£120.00
Gas safety check	£95.00	£114.00
Energy Performance certification	£80.00	£96.00
Tenancy renewal	£95.00	£114.00
Rent review	£0.00	£0.00
"Featured property" advertising	£100.00	£120.00
Professional photography, from	£75.00	£90.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£100.00	£120.00
2 bed*	£125.00	£150.00
3 bed*	£150.00	£180.00
4 bed*	£175.00	£210.00
5 bed*	£200.00	£240.00
Additional requested property visits (per visit)	£50.00	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£50.00	£60.00
Attendance at court	£300.00	£360.00
Early termination of management service with a sitting tenant	5.00%	6.00%
Administration fee for withdrawing from an offer of a tenancy	£500.00	£600.00
Provision of duplicate documents or statements	£10.00	£12.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1.00%	1.20%
Cutting of keys (per key)	£10.00	£12.00
Service of statutory notices to recover possession (per notice)	£100.00	£120.00