

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£375	£450.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£25	£30.00
Tenancy renewal	£58.33	£70.00
Tenancy check out From	£37.5	£45.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75	£90.00
2 bed*	£75	£90.00
3 bed*	£75	£90.00
4 bed*	£75	£90.00
5 bed*	£75	£90.00
Additional requested property visits (per visit)	£37.50	£45.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£15	£18.00
Non-UK residents accounting to HMRC (per tax year)	£15	£18.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£208.33	£250.00
Administration fee for withdrawing from an offer of a tenancy	£83.33	£100.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1%	1.20%
Cutting of keys (per key) From	£12.50	£15.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£375	£450.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£25	£30.00
Tenancy renewal	£58.33	£70.00
Tenancy check out From	£37.50	£45.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75	£90.00
2 bed*	£75	£90.00
3 bed*	£75	£90.00
4 bed*	£75	£90.00
5 bed*	£75	£90.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£208.33	£250.00
Administration fee for withdrawing from an offer of a tenancy	£83.33	£100.00
Cutting of keys (per key) From	£12.50	£15.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	£450.00	£540.00
Credit references (per applicant and per guarantor)	£75.00	£90.00
Tenancy renewal	£66.67	£80.00
Move-In & Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£75.00	£90.00
2 bed*	£75.00	£90.00
3 bed*	£75.00	£90.00
4 bed*	£75.00	£90.00
5 bed*	£75.00	£90.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£83.33	£100.00
Provision of duplicate documents or statements	£15.00	£18.00