

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	13%	15.60%
Tenancy set up	£300	£360.00
Gas safety check	£50	£60.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test	£160	£192.00
Tenancy renewal	£70	£84.00
Tenancy check out	£60	£72.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£50	£60.00
2 bed*	£60	£72.00
3 bed*	£70	£84.00
4 bed*	£80	£96.00
5 bed*	£90	£108.00
Additional requested property visits (per visit)	£40	£48.00
Non-UK residents accounting to HMRC (per tax year)	£100	£120.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£50	£60.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£50	£60.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£20	£24.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1%	1.20%
Cutting of keys (per key)	£5	£6.00
Service of statutory notices to recover possession (per notice)	£30	£36.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	11%	13.20%
Tenancy set up	£300	£360.00
Gas safety check	£50	£60.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test	£160	£192.00
Tenancy renewal	£70	£84.00
Tenancy check out	£60	£72.00
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Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£20	£24.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1%	1.20%
Cutting of keys (per key)	£5	£6.00
Service of statutory notices to recover possession (per notice)	£30	£36.00

Basic Service

Description	Excluding VAT	Including VAT
Tenancy set up	£500	
Gas safety check	£50	£60.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test	£160	£192.00
Tenancy renewal	£70	£84.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£50	£60.00
2 bed*	£60	£72.00
3 bed*	£70	£84.00
4 bed*	£80	£96.00
5 bed*	£90	£108.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£150	£180.00
Provision of duplicate documents or statements	£30	£36.00
Sale of the property to a sitting tenant or third party introduced by ourselves	1%	1.20%
Cutting of keys (per key)	£5	£6.00