

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	14%	16.80%
Tenancy set up From	£350	£420.00
Credit references (per applicant and per guarantor)	£0	£0.00
Deposit registration (per Security Deposit)	£0	£0.00
Tenancy renewal	£0	£0.00
Rent review	£0	£0.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Additional requested property visits (per visit)	£40	£48.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£40	£48.00
Drawing up of documentation if not included in Service level	£40	£48.00
Attendance at court	£50	£60.00
Early termination of management service with a sitting tenant	75%	90.00%
Administration fee for withdrawing from an offer of a tenancy	£60	£72.00
Provision of duplicate documents or statements	£0	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	£0	£0.00
Service of statutory notices to recover possession (per notice)	£0	£0.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£350	£420.00
Credit references (per applicant and per guarantor)	£0	£0.00
Deposit registration (per Security Deposit)	£0	£0.00
Tenancy renewal	£80	£96.00
Rent review	£40	£48.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Additional requested property visits (per visit)	£40	£48.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£40	£48.00
Drawing up of documentation if not included in Service level	£40	£48.00
Attendance at court	£50	£60.00
Early termination of management service with a sitting tenant	75%	90.00%
Administration fee for withdrawing from an offer of a tenancy	£60	£72.00
Provision of duplicate documents or statements	£0	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	£0	£0.00
Service of statutory notices to recover possession (per notice)	£0	£0.00

Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From		£350
Credit references (per applicant and per guarantor)	£0	£0.00
Deposit registration (per Security Deposit)	£0	£0.00
Tenancy renewal	£80	£96.00
Rent review	£40	£48.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Additional requested property visits (per visit)	£40	£48.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£25	£30.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£40	£48.00
Drawing up of documentation if not included in Service level	£40	£48.00
Attendance at court	£50	£60.00
Early termination of management service with a sitting tenant	75%	90.00%
Administration fee for withdrawing from an offer of a tenancy	£60	£72.00
Provision of duplicate documents or statements	£25	£30.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	1.5%	1.80%
Cutting of keys (per key) From	£5	£6.00
Service of statutory notices to recover possession (per notice)	£100	£120.00