

Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up From	£250.00	£300.00
Credit references (per applicant and per guarantor)	£37.50	£45.00
Deposit registration (per Security Deposit)	£25.00	£30.00
Gas safety check	£65.00	£78.00
Energy Performance certification	£75.00	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£165.00	£198.00
Legionella risk assessment	£75.00	£90.00
Tenancy renewal	£125.00	£150.00
Rent review	£50.00	£60.00
Tenancy check in From	£85.00	£102.00
Tenancy check out From	£85.00	£102.00
"Featured property" advertising	£125.00	£150.00
Floor plan	£75.00	£90.00
Video tour	£200.00	£240.00
Professional photography, from	£150.00	£180.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85.00	£102.00
2 bed*	£100.00	£120.00
3 bed*	£125.00	£150.00
4 bed*	£150.00	£180.00
5 bed*	£165.00	£198.00
Additional requested property visits (per visit)	£60.00	£72.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£72.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£72.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£120.00
Drawing up of documentation if not included in Service level	£125.00	£150.00
Attendance at court	£450.00	£540.00
Early termination of management service with a sitting tenant	£300.00	£360.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£100.00	£120.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£30.00	£36.00
Service of statutory notices to recover possession (per notice)	£80.00	£96.00

Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£250.00	£300.00
Credit references (per applicant and per guarantor)	£37.50	£45.00
Deposit registration (per Security Deposit)	£25.00	£30.00
Gas safety check	£65.00	£78.00
Energy Performance certification	£75.00	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£165.00	£198.00
Legionella risk assessment	£65.00	£78.00
Tenancy renewal	£125.00	£150.00
Rent review	£85.00	£102.00
Tenancy check in From	£85.00	£102.00
Tenancy check out From	£75.00	£90.00
"Featured property" advertising	£125.00	£150.00
Floor plan	£75.00	£90.00
Video tour	£200.00	£240.00
Professional photography, from	£150.00	£180.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85.00	£102.00
2 bed*	£100.00	£120.00
3 bed*	£125.00	£150.00
4 bed*	£150.00	£180.00
5 bed*	£165.00	£198.00
Additional requested property visits (per visit)	£60.00	£72.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£72.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£72.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£125.00	£150.00
Drawing up of documentation if not included in Service level	£125.00	£150.00
Attendance at court	£450.00	£540.00
Early termination of management service with a sitting tenant	£300.00	£360.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£100.00	£120.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£30.00	£36.00
Service of statutory notices to recover possession (per notice)	80.00	80.00

Basic Service

Description	Excluding VAT	Including VAT
Tenancy set up From		£500.00
Credit references (per applicant and per guarantor)	£37.50	£45.00
Deposit registration (per Security Deposit)	£25.00	£30.00
Gas safety check	£65.00	£78.00
Energy Performance certification	£75.00	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£165.00	£198.00
Legionella risk assessment	£75.00	£90.00
Tenancy renewal	£125.00	£150.00
Rent review	£50.00	£60.00
Tenancy check in From	£85.00	£102.00
Tenancy check out From	£85.00	£102.00
"Featured property" advertising	£125.00	£150.00
Floor plan	£75.00	£90.00
Video tour	£200.00	£240.00
Professional photography, from	£150.00	£180.00
Move-In & Check-Out Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed* From	£85.00	£102.00
2 bed*	£100.00	£120.00
3 bed*	£125.00	£150.00
4 bed*	£150.00	£180.00
5 bed*	£165.00	£198.00
Additional requested property visits (per visit)	£60.00	£72.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£100.00	£120.00
Cutting of keys (per key) From	£30.00	£36.00