

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	14%	16.80%
Tenancy set up	£400	£480.00
Credit references (per applicant and per guarantor)	£150	£180.00
Deposit registration (per Security Deposit)	£35	£42.00
Gas safety check	£150	£180.00
Energy Performance certification	£150	£180.00
Electrical Installation Condition Report and Portable Appliance Test	£150	£180.00
Legionella risk assessment	£150	£180.00
Tenancy renewal	£250	£300.00
Rent review	£0	£0.00
Tenancy check in	£70	£84.00
Tenancy check out	£70	£84.00
"Featured property" advertising	£0	£0.00
Floor plan	£0	£0.00
Video tour	£0	£0.00
Professional photography, from	£0	£0.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£150	£180.00
2 bed*	£150	£180.00
3 bed*	£150	£180.00
4 bed*	£150	£180.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£50	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£50	£60.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£50	£60.00
Administration fee for withdrawing from an offer of a tenancy	£0	£0.00
Provision of duplicate documents or statements	£0	£0.00
Sale of the property to a sitting tenant or third party introduced by ourselves	£0	£0.00
Cutting of keys (per key)	£25	£30.00
Service of statutory notices to recover possession (per notice)	£150	£180.00

## Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	12%	14.40%
Tenancy set up	£400	£480.00
Credit references (per applicant and per guarantor)	£150	£180.00
Deposit registration (per Security Deposit)	£35	£42.00
Gas safety check	£150	£180.00
Energy Performance certification	£150	£180.00
Electrical Installation Condition Report and Portable Appliance Test	£150	£180.00
Legionella risk assessment	£150	£180.00
Tenancy renewal	£250	£300.00
Rent review	£0	£0.00
Tenancy check in	£70	£84.00
Tenancy check out	£70	£84.00
"Featured property" advertising	£0	£0.00
Floor plan	£0	£0.00
Video tour	£0	£0.00
Professional photography, from	£0	£0.00
Inventory preparation (unfurnished accommodation), *add {50}% if fully furnished):		
Studio/1 bed*	£150	£180.00
2 bed*	£150	£180.00
3 bed*	£150	£180.00
4 bed*	£150	£180.00
5 bed*	£150	£180.00
Additional requested property visits (per visit)	£50	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0	£0.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£50	£60.00
Drawing up of documentation if not included in Service level	£50	£60.00
Attendance at court	£50	£60.00
Administration fee for withdrawing from an offer of a tenancy	£0	£0.00
Provision of duplicate documents or statements	£0	£0.00
Cutting of keys (per key)	£25	£30.00
Service of statutory notices to recover possession (per notice)	£150	£180.00

