

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£432.00	£360
Credit references (per applicant and per guarantor)	£120.00	£100
Deposit registration (per Security Deposit)	£72.00	£60
Gas safety check	£102.00	£85
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200
Legionella risk assessment	£144.00	£120
Tenancy renewal	£120.00	£100
Rent review	£30.00	£25
Tenancy check in From	£72.00	£60
Tenancy check out From	£120.00	£100
"Featured property" advertising	£282.00	£235
Floor plan	£30.00	£25
Video tour	£42.00	£35
Professional photography, from	£540.00	£450
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£480.00	£400
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£90.00	£75
Attendance at court	£150.00	£125
Early termination of management service with a sitting tenant	£792.00	£660
Administration fee for withdrawing from an offer of a tenancy	£792.00	£660
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	£108.00	£90

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£432.00	£360
Credit references (per applicant and per guarantor)	£120.00	£100
Deposit registration (per Security Deposit)	£72.00	£60
Gas safety check	£102.00	£85
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200
Legionella risk assessment	£144.00	£120
Tenancy renewal	£120.00	£100
Rent review	£30.00	£25
Tenancy check in From	£72.00	£60
Tenancy check out From	£120.00	£100
"Featured property" advertising	£282.00	£235
Floor plan	£30.00	£25
Video tour	£42.00	£35
Professional photography, from	£540.00	£450
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£480.00	£400
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£150.00	£125
Drawing up of documentation if not included in Service level	£150.00	£125
Attendance at court	£360.00	£300
Early termination of management service with a sitting tenant	£792.00	£660
Administration fee for withdrawing from an offer of a tenancy	£792.00	£660
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	£108.00	£90

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£432.00	£360
Credit references (per applicant and per guarantor)	£120.00	£100
Deposit registration (per Security Deposit)	£72.00	£60
Gas safety check	£102.00	£85
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200
Legionella risk assessment	£144.00	£120
Tenancy renewal	£120.00	£100
Rent review	£30.00	£25
Tenancy check in From	£72.00	£60
Tenancy check out From	£120.00	£100
"Featured property" advertising	£282.00	£235
Floor plan	£30.00	£25
Video tour	£42.00	£35
Professional photography, from	£540.00	£450
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£480.00	£400
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£150.00	£125
Drawing up of documentation if not included in Service level	£150.00	£125
Attendance at court	£360.00	£300
Early termination of management service with a sitting tenant	£792.00	£660
Administration fee for withdrawing from an offer of a tenancy	£792.00	£660
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	£108.00	£90

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£660.00	£550.00
Credit references (per applicant and per guarantor)	£120.00	£100.00
Deposit registration (per Security Deposit)	£72.00	£60.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£144.00	£120.00
Tenancy renewal	£120.00	£100.00
Rent review	£30.00	£25.00
Tenancy check in From	£72.00	£60.00
Tenancy check out From	£120.00	£100.00
"Featured property" advertising	£282.00	£235.00
Floor plan	£30.00	£25.00
Video tour	£36.00	£30.00
Professional photography, from	£540.00	£450.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£180.00	£150.00
5 bed*	£240.00	£200.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£480.00	£400.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150.00
Drawing up of documentation if not included in Service level	£180.00	£150.00
Attendance at court	£360.00	£300.00
Early termination of management service with a sitting tenant	£792.00	£660.00
Administration fee for withdrawing from an offer of a tenancy	£792.00	£660.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£36.00	£30.00
Service of statutory notices to recover possession (per notice)	£468.00	£390.00