

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	11%	13.20%
Tenancy set up From	£300.00	£360.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£50.00	£60.00
Gas safety check	£45.83	£55.00
Energy Performance certification	£50.00	£60.00
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£120.00
Legionella risk assessment	£75.00	£90.00
Tenancy renewal	£50.00	£60.00
Rent review	£50.00	£60.00
Tenancy check out From	£50.00	£60.00
"Featured property" advertising	£25.00	£30.00
Floor plan	£25.00	£30.00
Video tour	£25.00	£30.00
Professional photography, from	£50.00	£60.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£50.00	£60.00
2 bed*	£60.00	£72.00
3 bed*	£70.00	£84.00
4 bed*	£80.00	£96.00
5 bed*	£90.00	£108.00
Additional requested property visits (per visit)	£50.00	£60.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£120.00
Drawing up of documentation if not included in Service level	£75.00	£90.00
Attendance at court	£75.00	£90.00
Early termination of management service with a sitting tenant	£500.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£0.00	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£0.00	£0.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

## Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	8%	9.60%
Tenancy set up From	£300.00	£360.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£50.00	£60.00
Gas safety check	£45.83	£55.00
Energy Performance certification	£50.00	£60.00
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£120.00
Legionella risk assessment	£75.00	£90.00
Tenancy renewal	£50.00	£60.00
Rent review	£50.00	£60.00
Tenancy check out From	£50.00	£60.00
"Featured property" advertising	£25.00	£30.00
Floor plan	£25.00	£30.00
Video tour	£25.00	£30.00
Professional photography, from	£50.00	£60.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£50.00	£60.00
2 bed*	£60.00	£72.00
3 bed*	£70.00	£84.00
4 bed*	£80.00	£96.00
5 bed*	£90.00	£108.00
Additional requested property visits (per visit)	£75.00	£90.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£120.00
Drawing up of documentation if not included in Service level	£75.00	£90.00
Attendance at court	£75.00	£90.00
Early termination of management service with a sitting tenant	£500.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£0.00	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£0.00	£0.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00

## Basic Service

Description	Excluding VAT	Including VAT
Tenancy set up		1 Months' Rent
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£50.00	£60.00
Gas safety check	£55.00	£66.00
Energy Performance certification	£50.00	£60.00
Electrical Installation Condition Report and Portable Appliance Test From	£120.00	£144.00
Legionella risk assessment	£60.00	£72.00
Tenancy renewal	£50.00	£60.00
Rent review	£50.00	£60.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£50.00	£60.00
"Featured property" advertising	£25.00	£30.00
Floor plan	£25.00	£30.00
Video tour	£25.00	£30.00
Professional photography, from	£50.00	£60.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£50.00	£60.00
2 bed*	£60.00	£72.00
3 bed*	£70.00	£84.00
4 bed*	£80.00	£96.00
5 bed*	£90.00	£108.00
Additional requested property visits (per visit)	£75.00	£90.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£120.00
Drawing up of documentation if not included in Service level	£75.00	£90.00
Attendance at court	£75.00	£90.00
Early termination of management service with a sitting tenant	£0.00	£0.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£360.00
Provision of duplicate documents or statements	£0.00	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£0.00	£0.00
Service of statutory notices to recover possession (per notice)	£0.00	£0.00